

Proforma for Support Requests

1. Student's name, number, contact details (e.g., email, phone), course (e.g. PhD).
2. Supervisor(s) and contact detail(s).
3. Whether it is a new request or a revised request. (Students are asked to apply for funding for the whole project in one request; revised requests can be refused).
4. A brief description of the project (approx. 500 words max.)
5. A list of itemized cost estimate for which support is requested.
6. Justification of the budget
7. The location of the project: where it is to be conducted (e.g., department, hospital, other research institutes, and weighting e.g. 50% dept., 50% hospital).
8. How the project fits into the on-going programs of research conducted at the location and/or by the supervisor(s) (e.g., a stand-alone project, an ARC/NHMRC funded project, a hospital funded project). This should be prepared with the supervisor's input, and it will be assumed that the supervisor has been consulted on this matter.
9. The request should be endorsed and signed by the supervisor/s.

The request should be submitted to Ann Dawson.